



RANDALL L. WOODFIN  
MAYOR

## CITY OF BIRMINGHAM

DEPARTMENT OF PLANNING, ENGINEERING & PERMITS

PUTTING PEOPLE FIRST

710 - 20TH STREET NORTH  
ROOM 210 CITY HALL  
BIRMINGHAM, ALABAMA 35203

EDWIN REVELL  
DIRECTOR

**This package contains all documents needed to apply for a Condemnation Repair Permit**

# NOTICE

**A Condemnation Repair Permit can only be issued to the assessed property owner. You must provide substantial proof of ownership.**

**Until documentation is received and reviewed by the City of Birmingham's Legal Department, your Condemnation Repair Permit Application will not be processed.**

**Cashier closes at 4:00 p.m. Monday-Friday.**

**Note: Alteration to any of the documents in this group will result in the entire document being voided.**

**Insert Permit Application**

**LIST OF REPAIRS**

For staff use

**CONDEMNATION CASE NUMBER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_
- 8. \_\_\_\_\_
- 9. \_\_\_\_\_
- 10. \_\_\_\_\_
- 11. \_\_\_\_\_
- 12. \_\_\_\_\_
- 13. \_\_\_\_\_
- 14. \_\_\_\_\_
- 15. \_\_\_\_\_
- 16. \_\_\_\_\_
- 17. \_\_\_\_\_
- 18. \_\_\_\_\_
- 19. \_\_\_\_\_
- 20. \_\_\_\_\_

**If additional space is needed, please use back of page.**

\_\_\_\_\_  
**Owner's Signature**



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This permit will become invalid unless the structure is secured, weeds cut and all trash removed from the premises within ten (10) days of permit issuance. Substantial repairs must be made to the building within thirty (30) days of permit issuance. **Exterior painting doesn't constitute substantial repairs.**

For permit to remain in effect, you must call for on-site inspections and have someone present to meet the inspector before the end of the thirty (30) day period. On-site inspections of work progress must be made at least every thirty (30) days subsequently. **You are required to meet the building inspector at the job site ---- no exceptions.**

**If work stops for a period of thirty (30) days or more or if work progress inspections are not called for on a 30-day basis, the permit will be voided, the Condemnation/Demolition process will be reinstated and will result in the demolition of the structure.**

These premises may be subject to the existence of more restrictive codes which the Permit Holder should determine prior to proceeding under this permit.

***Special Repair Permits must be obtained within ten (10) days from the date of City Council approval. No permits will be issued after the ten (10) day period without City Council approval.***

As a general rule, a single permit may be continuous until completion of all repairs; however, it will be the policy of the Public Improvements Committee of the City Council to recognize the granting of a second repair permit by the Department of Planning, Engineering and Permits. Where a third or fourth permit may be needed by the applicant because of unforeseen circumstances, the Council's Public Improvements Committee general policy shall be to follow the recommendation of the Department of Planning, Engineering and Permits. If granted, the third and fourth permit shall be based on but not limited to the following:

1. Whether the applicant consistently scheduled 30-day inspections with the Permit Division and the permit has not been voided,
2. Whether 45% - 50% of the repairs listed on the original application have been completed,
3. Recommendation of building inspector or supervisor,

In all cases, the Council shall maintain its discretion in granting repair permits, however where a request for a fourth permit by an owner is granted, a weekly timeline for work progress will be implemented.

**To make an appointment for onsite inspections, call 254-2211  
Monday – Friday from 7:30 a.m. – 8:30 a.m.**

### CERTIFICATION

**I have read the above statements and I agree to abide fully by the recommendations set forth.**

\_\_\_\_\_  
Signature (Owner)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time

\_\_\_\_\_  
Signature (Witness)

\_\_\_\_\_  
Date

**SWORN STATEMENT  
OF PARTY CLAIMING EXEMPTION FROM THE REQUIREMENT  
OF HOME BUILDERS LICENSURE LAW**

I \_\_\_\_\_ do hereby solemnly swear that I, or the entity of which I am a qualifying representative, am exempt from the licensing requirements of the State of Alabama, Home Builders Licensure Law for the following reason: **(Please mark the appropriate response)**

\_\_\_\_\_ I am an authorized employee of a federal, state, or local government exempt from this law and do not hold myself out for hire or otherwise engage in contracting except in accordance with my employment.

\_\_\_\_\_ I am a General Contractor holding a current and valid license issued prior to January 1, 1992.  
General Contractor's License # \_\_\_\_\_.

\_\_\_\_\_ I am a property owner acting as my own contractor and providing all material supervision myself on property for my own occupancy, or use, and not offered for sale. (Proof of the sale, or offering for sale, of more than one such structure by and owner-builder within one year after completion of the same, is presumptive evidence that the construction was undertaken for the purpose of sale.)

I understand that by claiming exempt status I waive my rights for protection under the provisions of the Home Builders Licensure Law and that in the event of litigation involving activities resulting from the grant of this permit, I may not make demand of any money from the Recovery Fund established by the Home Builders Licensure Law.

State of **ALABAMA** ,)

County of \_\_\_\_\_,)

\_\_\_\_\_, being by me duly sworn, declares that the above/foregoing statement is true and correct to the best of his/her knowledge and belief.

\_\_\_\_\_  
Affidavit's Signature

Subscribed and sworn to (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires \_\_\_\_\_

Violation of the Alabama Home Builders Licensure Law is a Class C Misdemeanor punishable by up to 3 months in jail and fines up to \$500.00.